

Master Plan Steering Committee
Meeting Minutes
February 15, 2014

The meeting was called to order by Joe Hutchinson at 9:40 AM

Members Present: Joe Hutchinson, Didi Chadran, Victor Normand, SusanMary Redinger, Lucy Wallace

Liaisons Present: Elaine Lazarus, Joe Theriault, Jaye Waldron

Roundtables and/or Forum: Joe H. opened the meeting first noting that we had left last week's meeting with lack of clarity/resolution of how we would handle the Saturday session: as a Devens forum? A combination of all the topics with several concurrent roundtables? As solely a Devens roundtable? A discussion followed about expectations based on the findings in Phase I, the RFP, and the consultant's scope of work. Jaye reiterated her view that Devens is a distraction from our job to produce a master plan. Lucy responded that the RFP called for an analysis of Devens before developing the master plan. Joe T. believes the confusion reflected a disconnect with the contractor and a need to reconcile our approach. He has heard Judi say "We need to leave Devens at the door" when, in fact, it seems we expect Devens to be included. Victor said he thinks RKG is beginning to realize Devens is a bigger problem than they originally anticipated in doing this work and so are trying to avoid it. SusanMary agreed with Joe T., noting there is a fundamental rift between the MPSC and RKG on nature of work on Devens.

Focusing on the Saturday event, Jaye felt we should be educating people and focusing on what they want to know about Devens. Elaine added it should provide a lens to view the other "pieces" of the master plan. Joe T. felt residents want to know the opportunities and risks associated with Devens.

Recalling Judi's idea to collectively call the public sessions "master plan week," Vic suggested we structure Saturday as a roundtable on only Devens. Judi is using the roundtables to gather information for the working papers and should treat Devens no differently. It is up to RKG to collect and then analyze what they learn at these sessions, including concerns about Devens.

Joe H. said Harvard needs to have a conversation about Devens. He would hope that as part of the master plan RKG would describe a process for moving forward with a Devens direction. Joe T. agreed: RKG needs to take all the information from the roundtables and pull it together. He repeated his desire to have risks and opportunities clearly defined and expects the master plan to describe a process forward for the next 10 years, including how we might advance the Devens question.

Lucy moved and SusanMary seconded that we recommend to Judi that 7 roundtables be held March 3, 4, 5 and 8. It passed unanimously. We agreed it would be up to Judi to pair topics for the weeknight sessions; the Saturday session would only involve Devens. Weeknights would run 6:30 – 9:30 and be held at the Bromfield Library; Saturday's session will run from 9:30 – 11:30 (coffee and snacks being available at 9) and be held at the Center on the Common. Judi will need to schedule in the remaining 2 surveys and 2 public forums, as called for in the scope of work.

Joe H. then included Judi in a conference call and advised her on our decision. She agreed to get back to Joe H. ASAP with the schedule for the weeknight roundtables so he and Didi could prepare the public communication pieces (on town website, master plan website, ad in the *Harvard Press* and town-wide mailing. Elaine suggested we reach out to the Devens residents as well. We also need to invite town boards.

Coverage for the roundtables:

- Monday: Joe H., SusanMary, Lucy, Victor, Joe T. Didi, Elaine
- Tuesday: Joe H., Victor, Didi, Elaine, Joe T., Jaye, Lucy(? – BOS meeting)
- Wednesday: Joe H., Lucy, Jaye, Elaine, SusanMary(?), Didi (?)
- Saturday: everyone

SusanMary will arrange for food on Saturday; we decided we can only offer bottled water on the weeknights.

Meeting adjourned at 11 AM.